

Approved: 02/09/2012

(Date)

MINUTES OF THE HOUSE GOVERNMENT EFFICIENCY COMMITTEE

Tour of State Printing Facility

On January 19, 2012, at 3:45 p.m., the Government Efficiency Committee toured the State Printing Facility. No meeting was held.

Committee members and staff present:

Mike Burgess
Pete DeGraaf
Ed Trimmer
John Grange
Kyle Hoffman
Jim Howell
Linda Herrick

Others in attendance:

Steve Lindsay, PSA II, State Division of Printing

Marilyn Jacobson, Director, Finance & Facilities Management, Department of
Administration

Mr. Lindsay and Ms. Jacobson provided a tour of the State Printing Facility, 201 NW Macvicar. Mr. Lindsay explained that each job is assigned job codes, and printing staff must be familiar with the 1,000 codes that are utilized. After a job is assigned codes, with help of sophisticated machines, the printing facility staff decrypts, proofs, does setup and graphics, prints, collates, folds, adds covers, binds with glue and/or sews, addresses and presorts, depending on the print job requests. The basic colors for printing are blue, yellow, red, and black that can be combined to form other colors.

For certified mail, envelopes are prepared that have the mail certification information printed on the envelope, thus avoiding the tear-off pieces at the post office. More jobs are being submitted with inserts to be included. There is one machine which can collate, pre-fold, add cover, and bind 11,000 copies an hour.

Unless specifically noted, the individual remarks recorded herein have not been transcribed verbatim. Individual remarks as reported herein have not been submitted to the individuals appearing before the committee for editing or corrections.

CONTINUATION SHEET

Minutes of the HOUSE GOVERNMENT EFFICIENCY Committee at 3:45 p.m. on Thursday, January 19, 2012---Tour of State Printing Facility.

Throughout the tour, Mr. Lindsay noted that machines have allowed the facility to become more efficient and have saved considerable man hours. He also pointed out that most machines are purchased “ used,” thus providing additional cost savings for printing.

Jobs range from House Calendars to Kansas Statute Books and originate from universities, schools, and many state agencies. A special machine gives the many folds to the Kansas State Road Map. When the Legislature is in session, 16 million printed pieces are handled by the State Printing Facility.

It is planned that the mailing facility now housed in the Docking Building will also be located at the State Printing Facility. This will be more cost efficient since the mailings can be printed and then mailed from the same location, thus eliminating many trips between facilities.

Chair Burgess thanked Mr. Lindsay and Ms. Jacobson for providing the guided tour. The tour was concluded at 5:00 p.m.

The next meeting is Tuesday, January 24, 2012.

Unless specifically noted, the individual remarks recorded herein have not been transcribed verbatim. Individual remarks as reported herein have not been submitted to the individuals appearing before the committee for editing or corrections.